

**NorthLake Park Community School  
School Advisory Council meeting  
February 13, 2024 NorthLake Park Media Center**

**Attendance:**

**Janice Abrew-Coriano  
Emily Archie  
Janet Caballero  
Daniela Carter  
Lisa Dubik-Epstein  
Jackie Fachtmann  
Amanda Francis  
Stephanie Houde**

**Bevin Jacobson  
Kristi Madovoy  
Ishu Martínez  
Jaclyn Miller  
Elia Miski  
Erin Stawarz  
Viancca Williams**

**Call to Order:**

A meeting of the NorthLake Park Community School Advisory Council was held on February 13, 2024. Janice Abrew-Coriano called the meeting to order at 8:07 a.m. Amanda Francis will record minutes for this meeting.

**Approval of Previous Minutes:**

Attendance was taken and we established a quorum. A motion was made to excuse Lisa Spector and Saadia Rehman, it was seconded and the absences were excused. Michelle Barber will be off the SAC because of lack of attendance at previous meetings. Contact was made with her and she reported she is no longer able to attend our meetings. Janice Abrew-Coriano asked for a motion to approve the agenda, a motion was made and the agenda for this meeting was approved. SAC was asked to review both January SAC meetings. Jaclyn Miller said she was present for the January 9<sup>th</sup> meeting, Amanda Francis said she would correct the minutes. The January 9<sup>th</sup> minutes and the January 16<sup>th</sup> were reviewed, a motion was made to approve, it was seconded and the minutes were approved.

**Principal's Report (Announcements/HR & Budget Updates):**

Mrs. Archie updated SAC on the upcoming school renovations. They are having preliminary walkthroughs with the construction company and architects. Construction will begin June 2025, it will last 18 months and the project will be completed December 2026. There will be temporary portables in the backfield. OCPS requires Kindergarten and 1<sup>st</sup> grade to have carpet and the upgrades have tile. There will be a community meeting. It was brought up about the field gates being padlocked. Mrs. Archie said that OCPS looked at it and felt that the fences were far enough from the buildings that they did not need a push bar exit.

OCPS is projecting us to have 662 students next year. This year they projected us to have 615 students. Right now, we have 669 students. We will need 1 more 5<sup>th</sup> grade teacher. We have to wait and see what teachers will stay. The new high school is opening up and there have been a few teachers who have shown interest.

IXL is a computer-based reading, math and science program that the school has subscribed to. The lessons are based on the Florida BEST standards. Students can use at school and at home.

**Old Business:**

**New Business:**

It was asked if the school can improve the sound system for the plays. The sound system has been an issue for years and we would love to improve it.

The school will have the first house meetings in 2 weeks. It was asked if the FAST PM2 scores improved. 3<sup>rd</sup> grade made the greatest gains in the district. Right now, all staff members are focused on talking about individual students and being intentional in their planning.

Flocabulary update, SAC did not pay for it this year but next year the school may ask for SAC to pay for it.

The birthday signs are a school fundraiser and not a PTA one. We can only have a fundraiser for 30 days. Archie will use the money from this fundraiser to pay for food for staff for different activities.

It was suggested to sell house shirts and other items in a school store.

Committee structure: There will be a committee signup sheet. 1. Budget committee 2. School Improvement 3. Bylaws. SAC members will read up on committees and then they can choose one to participate in.

**Open Agenda (Non-SAC Members):**

**Meeting Adjournment:**

Motion: It was motioned to adjourn the meeting at 8:55 a.m. The motion carried unanimously.

**Next Meeting Date, Time, and Location:**

March 12<sup>th</sup>, 2024 at 8:00 a.m. in NorthLake Park's Media Center.

**Submitted by:** Amanda Francis, SAC secretary

**Approval date:**

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education